







Getting Started

- 1. Visit www.wills.sal.org.sg
- 2. Click on Search for Existing WILL Record





Getting Started

- 1. SingPass For SingPass account holders
- 2. CorpPass For law firms or business entities
- 3. SAL ID For foreigners without SingPass account



Getting Started

SingPass Login
 Login using your SingPass if you have a SingPass account, and wish to deposit or search for a WILL record



Getting Started

 CorpPass Login
 Login using CorpPass if you are a law firm or business entity, depositing or searching a WILL record on behalf of the testator





Getting Started

SAL ID Login
 Login using a SAL ID
 account only if you are a
 foreigner, not holding a
 SingPass account





Start Search

1. Click on Search for Existing WILL Record



Guidelines

2. Read guidelines and click on **Proceed**



Search for Existing WILL Record

Enter ID number of the testator (the person who had made the WILL)

3.

Also enter WILLS Deposit Reference No. if available

REGISTRY		eServices	Getting Sta	arted	News & Ev	ents	FAQs	Logou
							w	elcome
Search for Existing W	/ILL Record							
1 Select Case	2 WILL Search Details	Confirm 5	3 Submission		4 Payment		Transacti	5 on Completio
	\sim	ILL Sear	rch Deta	ils				
Fields marked with * are mand	latory.							
PARTICULARS OF PE	RSON WHOSE WILL Y	OU ARE SE	ARCHING	-OR				
Details of Person Whose V	WILL You are Searching for							
Details of Person Whose V Name* TEST NAME	WILL You are Searching for		Testator ID FOREIGN P	Гуре* ERSON		Testate	or ID No.*	
Details of Person Whose V Name * TEST NAME	WILL You are Searching for		Testator ID T	Гуре* ERSON		Testato 12345	or ID No.* 6	
Details of Person Whose V Name * TEST NAME Correspondence Address	WILL You are Searching for	are Searching	Testator ID ⁻ FOREIGN Pi	Type* ERSON		Testato 12345	or ID No.* i6	
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Details of Person Whose N Name * TEST NAME Correspondence Address Local Address Corres Vease enter the Postal Code to ostal Code* 179803	WILL You are Searching for of Person Whose WILL You ign Address for auto-retrieval of Block No. a	are Searching nd Street Name	Testator ID FOREIGN PI for	Туре* ERSON		Testato 12345	or ID No.* i6	
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Details of Person Whose N Name * TEST NAME Correspondence Address Local Address Forei Nease enter the Postal Code tostal Code* 179803 Lock/House No.*	WILL You are Searching for of Person Whose WILL You ign Address for auto-retrieval of Block No. a	are Searching nd Street Name	Testator ID FOREIGN PI for Floor No. 8	Type * ERSON		Testatu 12345 Unit N	or ID No.* ;6 .o.	
Details of Person Whose N Name * TEST NAME Correspondence Address Local Address & Forei Vease enter the Postal Code to ostal Code * 179803 Nock/House No.* 1 treet Name *	WILL You are Searching for of Person Whose WILL You ign Address for auto-retrieval of Block No. a	are Searching	Testator ID T FOREIGN PI for Floor No. 8 Building Nar	Type * ERSON		Testata 12345 Unit N 8	or ID No.* i6	

WILL Search Details

4. Fill in the details of the testator (the person who had made the WILL)





Search by Law Firm / Company

DETAILS OF APPLICANT		Θ
APPLICANT TYPE Law Firm / Company O Individual		
Particulars		
Law Firm / Company*	"Name of Solicitor / Agent*	File Reference No.*
LAWFIRM	LAWYER	000
Email Address*	Contact No.*	
EMAIL@EMAIL.COM.SG	91234567	
Eocal Address Foreign Address		
Please enter the Postal Code for auto-retrieval of Block No. and Street Nai Postal Code*	ne.	
Please enter the Postal Code for auto-retrieval of Block No. and Street Nai Postal Code* 179803	ne.	
Please enter the Postal Code for auto-retrieval of Block No. and Street Nai Postal Code* 179803 Block/House No.*	Floor No.	Unit No.
Please enter the Postal Code for auto-retrieval of Block No. and Street Nai Postal Code* 179803 Block/House No.* 1	Floor No. 8	Unit No. 7
Please enter the Postal Code for auto-retrieval of Block No. and Street Nau Postal Code* 179803 Block/House No.* 1 Street Name*	Floor No. 8 Building Name	Unit No. 7

Search for a WILL Record

WILL Search Details

5a. Fill in

the details of the applicant making the search request (Law Firm/Company's details)



RELATIONSHIP TO PERSON WHOSE WILL YOU ARE SEARCHING FOR

Please choose one of the options*

- Solicitor / Company Acting for the person who wishes to produce the information in any Court application Please provide a copy of the NRIC / Passport of the person whose WILL you are searching for
- Solicitor / Company Acting for the Estate
 Please provide a copy of the Death Certificate of the person whose WILL you are searching for
- Solicitor / Company Acting for the Beneficiary Please provide a copy of the Death Certificate of the person whose WILL you are searching for
- Solicitor / Company Acting for person whose WILL is being searched Please provide a copy of the NRIC / Passport of the person whose WILL you are searching for

UPPORTING DOCUMENTS

lease note that attachments (if any) will not be saved if you exit from this page. You will need to attach them again before submission.

he size of each attachment must NOT exceed 5MB.

lease attach all relevant document(s) in PDF, JPG or JPEG format before proceeding.



Search for a WILL Record

WILL Search Details

6a. Select

Θ

Θ

- your relationship to the testator (person whose WILL you are searching for)
- 7a. Upload supporting document and continue





Search by Individual

DETAILS OF APPLICANT		(
APPLICANT TYPE O Law Firm / Company Individual		
Particulars		
Name (As per ID/Passport)*	Applicant ID Type*	Applicant ID No.*
INDIVIDUAL	Foreign Person	• 654321
Date of Birth*		
04/04/1970		
Email Address*	Contact No.*	
EMAIL@EMAIL.COM.SG	91234567	
Address of Applicant Local Address Foreign Address Please enter the Postal Code for auto-retrieval of Block Io. and Street Name. Postal Code*		
179803		
Block/House No.*	Floor No.	Unit No.
1	8	7
Street Name*	Building Name	

SAI WILLS

Search for a WILL Record

WILL Search Details

5b. Fill in the details of the applicant making the search request (Individual/Self)

* Please ensure that the email address is entered correctly as search result will be sent to this email address.



RELATIC	DNSHIP TO PERSON WHOSE WILL YOU ARE SEA	RCHING FOR	Θ
Please cho	pose one of the options*		
Next of Please p	Kin provide a copy of the following:		
1. a. l b. /	Death Certificate of the person whose WILL you are searching Application filed in Court in relation to the information about tl	for OR he WILL of the per:	son you are searching for
2. Pro	oof of Relationship - Marriage Certificate (for Spouse), Birth Ce	ertificate (for Parer	nt or Child)
3. Yo	ur NRIC / Passport		
Self (Yo Please p	u are making a search on your own WILL record) provide a copy of your NRIC / Passport		
	RTING DOCUMENTS		Θ
S/No.	Document Type	Reupload Docu	ment / Uploaded File
S/No.	Document Type Death Certificate of the person whose WILL is searched OR Application filed in Court in relation to which	Reupload Docu	ment / Uploaded File
	information about the WILL of the person searching for	Ŭ	
2	Proof of Relationship	Sample Do	cument.pdf
3	NRIC/Passport of Applicant	Sample Do	cunent.pdf
	Back Next Reset	Save & Exit	Cance
9 2018 Singa	apore Academy of Law Terms & Conditions Privacy Policy Contact Us		
			Follow us on in f 💆 🕤

WILL Search Details

- 6b. Select your relationship to the testator (person whose WILL you are searching for)
- 7b. Upload supporting document(s) and continue

REGIS	TRY					
	,	eServices	Getting Started	News & Events	s FAQs	Logout
					Welc	ome
Search for Existing V	VILL Record					
1 Select Case	2 WILL Search Details	3 Confirm Su	ubmission	4 Payment	5 Transaction	Completion
	Confirm	n Details	of WILL Sea	arch		
PARTICULARS OF P	ERSON WHOSE WILL Y	YOU ARE SE	ARCHING FOR			Θ
Details of Person Whose	WILL You are Searching for					
Name TEST NAME			Testator ID Type FOREIGN PERSON	Te 12	estator ID No. 23456	

IMPORTANT NOTE

Please ensure that all information displayed is accurate A submission fee will be applicable upon submission and no amendments will be allowed after this submission. You will have to submit a new WILL search request along with a new submission fee if you wish to make any amendments. Accept Terms of Submission Back Next Save & Exit Cancel

Accept the Terms of Submission and click Next to continue to payment

Search for a WILL Record

Confirm Details

8. Verify
 the details of your
 submission and continue



Payment

 Select or Fill in the details of the person to bill to

SAL WILLS REGIST	RY				
		eServices	Getting Started	News & Events	FAQs Logout
					Welcome
Search for Existing V	VILL Record				
1 Select Case	2 WILL Search Details	3 Confirm Su	bmission	4 Payment	5 Transaction Completion
		Online P	ayment		
SUBMISSION FEE					Θ
WILL Search Total Amount (Including GST):	\$10.00				
	E	ack Pa	y Cancel		
[Confirm the fees pay	able and clic	k here to mak	e payment	

Payment

10. Confirm the fees and click **Pay**

TREC	SISTRY SAL SINGAPORE ACADEMY OF LAW		
	Credit or Debit card		() VISA
	Cardholder name (exactly as shown on card) *	
	Card number *		
	Expry date *	Security code *	
	< Cancel	● Pay	10.00
		and all du Davi	

	Search for a WILL Record
	Payment
11.	Enter credit card details and click Pay to confirm payment



Transaction Completed

- 12. Print a copy of your Invoice/Receipt
- 13. Results of the Search Request will be e-mailed to you within 3 5 working days