



Depositing a WILL Record

SAL WILLS
REGISTRY

eServices Getting Started News & Events FAQs Login

Welcome

This service allows you to search for as well as deposit new WILL records.

To start, please select your option below.

For more information, please refer to our FAQs.

Announcements

Search for Existing WILL Record

Deposit of New WILL Record

Search for Existing WILL Record in the WILLS Registry

This eService will take about 5-10 minutes to complete

Deposit New WILL Record in the WILLS Registry

This eService will take about 5-10 minutes to complete

more >>

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Click here to deposit a WILL Record

Depositing a WILL Record

Getting Started

1. Visit **www.wills.sal.org.sg**
2. Click on **Deposit of New WILL Record**

SAL SINGAPORE ACADEMY OF LAW

WILLS REGISTRY eServices Getting Started Directory News & Events FAQs **Login**

Login

SAL WILLS REGISTRY

For Individual Users
Login with Singpass

For Business Users
Login with Singpass

For Foreigners
Login with SAL ID

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Select Login type

Depositing a WILL Record

Getting Started

1. SingPass
For SingPass account holders
2. CorpPass
For law firms or business entities
3. SAL ID
For foreigners without SingPass account

Login

SAL WILLS
REGISTRY

<p>For Individual Users</p> <p>Login with Singpass</p>	<p>For Business Users</p> <p>Login with Singpass</p>	<p>For Foreigners</p> <p>Login with SAL ID</p>
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Depositing a WILL Record

Getting Started

1. SingPass Login
Login using your SingPass if you have a SingPass account, and wish to deposit or search for a WILL record

Login

For Individual
Users

Login with Singpass

For Business
Users

Login with Singpass

For Foreigners

Login with SAL ID

CorpPass Login

Depositing a WILL Record

Getting Started

2. CorpPass Login
Login using CorpPass if you are a law firm or business entity, depositing or searching a WILL record on behalf of the testator

Login

SAL WILLS
REGISTRY

<p>For Individual Users</p> <p>Login with Singpass</p>	<p>For Business Users</p> <p>Login with Singpass</p>	<p>For Foreigners</p> <p>Login with SAL ID</p>
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SAL ID Login

Depositing a WILL Record

Getting Started

3. SAL ID Login
Login using a SAL ID
account only if you are a
foreigner, not holding a
SingPass account.

SAL WILLS REGISTRY

eServices Getting Started News & Events FAQs Logout

Welcome

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Search for Existing WILL Record

Deposit of New WILL Record

Search for Existing WILL Record in the WILLS Registry

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Deposit New WILL Record in the WILLS Registry

This eService will take about 5-10 minutes to complete

more >>

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Click here to deposit a WILL Record

Depositing a WILL Record

Start Deposit

1. Click on **Deposit of New WILL Record**

SAL WILLS REGISTRY

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Welcome

Deposit of New WILL Record / Personal Transaction

Guidelines for Completion

1. This form will take about 5-10 minutes to complete.
2. The fee for submission of WILL information is \$50.00.
3. You will need a Credit/Debit Card (Visa/Master) in order to make payment online.
4. Upon each successful payment, a transaction completion page will appear. This page serves to confirm that the submission was successful.
5. Please ensure that a printer is connected to your computer if you wish to print out the transaction completion page. The WILLS Registry will not provide a separate confirmation relating to the submission.
6. If you have not saved your submission, any payment cancellation while the transaction is still in process will cause the entire submission to be aborted and irretrievable.
7. You can save your pending application(s) for up to 7 calendar days, after which the record(s) will be deleted.

Terms of Submission

1. Please ensure that all information displayed is accurate. No amendments will be allowed after submission. You will have to submit a new WILL record if you wish to make any amendments. The \$50 submission fee will still be applicable.
2. I am the Testator and I hereby consent / I act for the Testator who has duly authorised me to give his / her consent to SAL disclosing to the following persons the information deposited by me / on behalf of the Testator, into the WILLS Registry to a search being conducted of the Registry:
 - a. My / the Testator's spouse or any of my / the Testator's children (including legally adopted children), parents, grandchildren or grandparents, on my / the Testator's passing; or
 - b. The solicitor acting for my / the Testator's estate or persons who represent or intend to represent my / the Testator's estate on my / the Testator's passing; or
 - c. A donee of a lasting power of attorney appointed by me / the Testator or a deputy appointed or to be appointed by the court with powers to manage my / the Testator's property and financial affairs in the event that I / the Testator lack(s) mental capacity; or
 - d. Any person who appears to SAL to have a legitimate interest in my / the Testator's WILL or estate.

Back Proceed

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Click here to proceed with depositing of WILL Record

Depositing a WILL Record

Guidelines

2. Read guidelines and terms of submission and click on **Proceed**

Welcome

Creating a New WILL Record

1

Select Case

2

WILL Deposit Details

3

Confirm Submission

4

Payment

5

Transaction Completion

Creating a New WILL Record

Please provide us with the following information of the Testator

Foreign Person 123456 Submit

Reference no.	Name of person making the WILL	Date of WILL	Created on	Action
WD19-00015	TEST	17/04/2019	17/04/2019	Edit Delete

Cancel

If you encounter any problems with this service, please contact us at (65) 6332 4388 (between 9am and 5pm) or submit an e-mail to WILLS@sal.org.sg. Please refer to our [FAQs](#) for more information.

Enter testator's ID number and click Submit

Depositing a WILL Record

Create a New WILL Record

3. Enter ID number of the testator (the person who had made the WILL)

SAL WILLS REGISTRY eServices Getting Started News & Events FAQs Logout

Welcome

Creating a New WILL Record

1 Select Case 2 WILL Deposit Details 3 Confirm Submission 4 Payment 5 Transaction Completion

WILL Deposit Details

Fields marked with * are mandatory.

PARTICULARS OF PERSON WHO MADE THE WILL

Details of Person Who Made the WILL

Name *	ID Type *	ID No. *
<input type="text" value="TEST NAME"/>	<input type="text" value="Foreign Person"/>	<input type="text" value="123456"/>
Date of Birth *	Date of WILL *	
<input type="text" value="25/04/1970"/>	<input type="text" value="04/03/2019"/>	
Email *	Contact No. *	
<input type="text" value="EMAIL@EMAIL.COM.SG"/>	<input type="text" value="98765432"/>	

Depositing a WILL Record

WILL Deposit Details

4. Fill in **the details of the testator (the person who had made the WILL)**

**Confirmation email with invoice will be sent to this email address*

Address of Person Who Made the WILL

Local Address Foreign Address

Please enter the Postal Code for auto-retrieval of Block No. and Street Name.

Postal Code*

179803

Block/House No.*

1

Floor No.

8

Unit No.

8

Street Name*

COLEMAN STREET

Building Name

THE ADELPHI

Select Local or Foreign Address

Depositing a WILL Record

WILL Deposit Details

5. Fill in
the address of the testator
(the person who had made
the WILL)

Will was drawn up by Solicitor / Company Individual

PARTICULARS OF PERSON WHO DREW UP THE WILL

Solicitor / Company

Name* Name of Solicitor / Agent* File Ref No.

Email* Contact No.*

Will was drawn up by Solicitor / Company Individual

PARTICULARS OF PERSON WHO DREW UP THE WILL

Individual

Name* ID Type* ID No.*

Email* Contact No.*

Select if WILL was drawn up by a Solicitor/Company OR by an Individual

Depositing a WILL Record

WILL Deposit Details

6. Fill in the details of the person who drew up/drafted the WILL

WHERE THIS WILL IS HELD

Details of Where the WILL is Held

Is the WILL Held at the Same Address as the Person Who Drew Up the WILL?* Yes No

Name*

EXAMPLE NAME

File Reference No.

(E.G. MASTER BEDROOM WARDROBE DRAWER)

Address Where the WILL is Held

Local Address Foreign Address

Please enter the Postal Code for auto-retrieval of Block No. and Street Name.

Postal Code*

179803

Block/House No.*

1

Floor No.

8

Unit No.

6

Street Name*

COLEMAN STREET

Building Name

THE ADELPHI

Indicate the name of the person who is holding the WILL and the address where the WILL is being kept

Exact location of where the WILL is being kept may be indicated in this field

Depositing a WILL Record

WILL Deposit Details

7. Fill in the details of where the WILL is being held

Do you want to add a second address? Yes No

Details of Where the WILL is Held (2nd Address)

Is the WILL Held at the Same Address as the Person Who Drew Up the WILL? Yes No

Name* File Reference No.

Address Where the Will is Held (2nd Address)

Local Address Foreign Address

Please enter the Postal Code for auto-retrieval of Block No and Street Name.

Postal Code*

Block/House No.* Floor No. Unit No.

Street Name* Building Name

Select if you would like to enter a second address where the WILL is being kept. Otherwise, select 'No'

Click here to continue to the next step

Depositing a WILL Record

WILL Deposit Details

8. Fill in the details of the second location where the WILL is being held (this section is optional)

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Welcome

Creating a New WILL Record

1 Select Case 2 WILL Deposit Details 3 Confirm Submission 4 Payment 5 Transaction Completion

Confirm Details of WILL Deposit

PARTICULARS OF PERSON WHO MADE THE WILL

Details of Person Who Made the WILL

Name	ID Type	ID No.
TEST NAME	Foreign Person	123456

IMPORTANT NOTE

Please ensure that all information displayed is accurate

A submission fee will be applicable upon submission and no amendments will be allowed after this submission. You will have to submit a new WILL record along with a new submission fee if you wish to make any amendments.

Accept Terms of Submission

Back Next Save & Exit Cancel

Accept the Terms of Submission and click Next to continue to payment

Depositing a WILL Record

Confirm Details

9. Verify the details of your submission and continue

** Review and amend any changes before making payment. You may wish to screenshot this page for your reference.*

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Welcome

Creating a New WILL Record

1 Select Case 2 WILL Deposit Details 3 Confirm Submission 4 **Payment** 5 Transaction Completion

Online Payment

PAYEE ADDRESS

Address Retrieved From

Person who made the WILL Person who drew up the WILL Others (please provide address below)

Billing Address

Local Address Foreign Address

Name*
TEST NAME

Floor No.
8

Block/House No.*
1

Unit No.
8

Select name and address of person to bill to for information to be auto-filled

Otherwise, select 'Others' and manually fill in name and address to bill to

Depositing a WILL Record

Payment

10. Select or Fill in the details of the person to bill to

SAL WILLS
REGISTRY

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Welcome

Creating a New WILL Record

1 Select Case 2 WILL Deposit Details 3 Confirm Submission 4 Payment 5 Transaction Completion

Online Payment

SUBMISSION FEE

WILL Deposit

Total Amount (Including GST): \$50.00

Back Pay Cancel

Confirm the fees payable and click here to make payment

Depositing a WILL Record

Payment

11. Confirm the fees and click **Pay**

Credit or Debit card



Cardholder name (exactly as shown on card) *

Card number *

Expiry date *

Security code *

< Cancel

Pay \$50.00

Enter credit card details and click Pay

Depositing a WILL Record

Payment

12. Enter credit card details and click Pay to confirm payment

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Welcome

Creating a New WILL Record

1 Select Case 2 WILL Deposit Details 3 Confirm Submission 4 Payment 5 Transaction Completion

Transaction Completed

Thank you for using our eService

Your WILL Deposit has been successfully submitted.

WILL Deposit Reference No. : WD19-00021

Invoice No. : INV-WILLS19-00020

You may print or save this page for your reference as you will not be able to access this page after exiting this web page.

[Download Receipt](#) [Exit](#)

Note: Your transaction has been completed. Please do not use Refresh, Back or Forward buttons on your browser.

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Click here to print a copy of your Invoice/Receipt

Depositing a WILL Record

Transaction Completed

13. Print a copy of your Invoice/Receipt